

Thank you for requesting a Trade Account with Ingram Micro (UK) Ltd

FULLY complete the following Trade Account Application Form and return by post or fax to:

NEW ACCOUNTS

Ingram Micro(UK) Limited

Garamonde Drive Wymbush Milton Keynes Bucks MK8 8DF

Fax No: 01908 803135

IMPORTANT: This form <u>must</u> be completed whether you are applying for a Credit Account or Cash with Order Account. All applications will be assessed on the information provided.

CHECKLIST

FOR A CREDIT ACCOUNT:	FOR CREDIT CARD:
 Up to date set of accounts (Audited/Managed) Letterhead/Certificate of 	For your security, please send a photocopy of the front and back of your credit card.
Incorporation	Front Back

The processing of application forms will take up to 48 hours to complete. However, if you wish to take advantage of our "Fasttrack" option please post or fax a copy of your first order with your application.

For enquiries relating to this application form, please contact our New Accounts Team on 01908 323136 who will be happy to help you.

For any enquiries concerning immediate business please call 01908 260422 ext. 5261.



TRADE ACCOUNT APPLICATION FORM

This form is to be used by resellers who wish to open a **credit** or a **cash with order** account with **Ingram Micro (UK) Ltd.**Someone who is authorised to agree our terms and conditions of supply should only complete this form.

	ept to obtain a New Account with Ingram Micro (UK) peration number. Please quote this number below.
SECTION 1 – Company Details	
	?
2. What is the full trading address of your company?	Address
	Town
	County Postcode
3. Company contacts	
TelephoneFax	Web site
Managing Director	E-mail
Finance Director	E-mail
Purchasing	E-mail
A/Cs Payable	E-mail
	es of the owner s of the business and current home
Name	Name
Address	Address
Town	Town
CountyPostcode	Postcode
Date your company commenced trading?	
6. What is your company's legal status? Limited	Company Partnership Sole trader
7. What is your Company's VAT number?	

SE	ECTION 2 – Type of Acco	unt Requi	rements			
1.	Which type of account would you բ	orefer? C	redit account		Cash with order	
2.	Estimated amount of credit require	ed? £				
	If we are unable to approve a Cred	dit Account, v	would you still lik	e to proce	ed obtaining a Cas	h with Order
	YES		NO			
4.	How do you intend to pay? Chequ	ue 🗌 Vi	isa/Access	Direc	t Debit B	ACs
SE	ECTION 3 – Turnover Dis	tribution a	and Nature of	f Busine	SS	
1.	What is your company's overall tur	rnover, exclu	ding VAT and in	ter-compa	iny spends? £	
2.	Your estimated monthly spend with	h Ingram Mic	cro (UK) Ltd? £			
3.	Your estimated monthly spend wit	h other IT dis	stributors? £			
3.	How would you classify your com	pany in term	s of the IT mark	et place?		
,	VAR Original system bu	ilder	Apple		Netware reseller	
	Corporate Mail order	Do	ot.com	Retail	Consulta	ancy
Oth	ner, please specify:					
5a.	Please list your top six product line	es sold: 1.				
		3.				
		4. 5.	·			_
		6.				
	<u>5b.</u> W_ill any of the goods purchas Union?	ed from Ingr	am Micro (UK) L	imited will	be Exporting outside Yes / No	de the European
	If YES please indicate the countrie	ed you will ex	xport to ?			
SE	ECTION 4 – Your Compar	ıv's Bank	Details			
	our company's Bank Details:					
	ca. company o bank botano.					
		<u></u>			Desterde	
		County			Postcode	
Sor	t code	Acco	unt number _			

Please supply 2 tr	rade references from within t	are it madely.	
Name		Name	
Address		Address	
			D ()
	Postcode		Postcode
SECTION 6	 Previous Trading E 	experience	
Have you, any pa capacity?	rent or subsidiary company,	, previously traded with Ingram	Micro (UK) Ltd before in another
Account Name			
Account Numb	er (if known)		
Company Regi	stration Number		
o any of your Di	rectors hold any other Direc	ctorships?	
	•	ctorships?	
	•	•	
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May we take this opportunity to thank you for the interest you have shown in Ingram Micro (UK) Ltd. We look forward to working with you in the future.

PLEASE ENSURE THAT YOU RETURN ALL ACCOMPANYING PAPERWORK WITH THIS APPLICATION TO:





TERMS AND CONDITIONS

1. INTERPRETATION

- 1.1 In these Conditions unless the context otherwise permits:-
 - "Authorised Representative" means a person whose job title is that of Director, Senior Director or Managing Director.
 - "Customer" means the person, firm, company, entity or organisation with whom Ingram contracts for the sale of Products and/or supply of Services.
 - "the Conditions/ these Conditions" means the standard terms and conditions of sale set out in this document or such replacement standard terms and conditions as are in force at the date of the Contract and which at that date appear on Ingram's web site at www.ingrammicro.co.uk and/or which are available on request from the Quality Team or Legal Department at Ingram's principal trading address at Garamonde Drive, Wymbush, Milton Keynes, MK8 8DF.
 - "the Contract" means any contract for the purchase and sale or other supply of Products and/or the supply of Services by Ingram to a Customer.
 - "Electronic Means" means any electronic means including without limit on the Web by EDI or Inside Line.
 - "Ingram" means Ingram Micro (UK) Ltd (registered in England number 1609968)
 - "Products" means any Products (including, for the avoidance of doubt software and installments of the Products or any parts of or for them) sold by Ingram to a Customer.
 - "Services" means any services supplied by Ingram to a Customer.
- 1.2 The headings in these Conditions are for convenience only and shall not affect their interpretation.

2. BASIS OF THE SALE

- All Contracts between Ingram and a Customer shall be governed by these Conditions to the exclusion of any other terms and conditions including without limit any terms on or referred to in any purchase order. It is the Customer's responsibility to be aware of the Conditions as current from time to time. In addition to any acceptance of these Conditions by the Customer by signing Ingram's account application form the Customer's acceptance of these Conditions shall also be made (in respect of the first Contract and all subsequent Contracts) either by (1) Customer providing a purchase order to Ingram or (2) Customer accepting Products or Services from Ingram whichever occurs first.
- 2.2 No variation to these Conditions shall be binding unless agreed by letter signed by an Authorised Representative of Ingram.
- 2.3 No employee or agent of Ingram other than an Authorised Representative has any authority to make any representation at all

Authorised Representative has no authority to make such representation other than by letter (an "authorised representation") and accordingly Customer agrees that in entering into any Contract it does not rely on any unauthorised representation and Customer agrees it shall have no remedy in respect of any unauthorised representation (unless made fraudulently).

3. CUSTOMER IDENTIFICATION

- 3.1 In placing an order Customer may utilise one or a combination of account name, account number and other forms of identification including password or other code issued to Customer (together and individually "Customer's Identification" or "Customer Identification").
- 8.2 It is the Customer's responsibility to keep the Customer's Identification confidential. Customer has the sole responsibility for its Customer Identification. Customer shall immediately inform Ingram in case of loss of password or in case of any abuse or attempted abuse of Customer password or other Customer Identification. Customer agrees that Customer is entirely responsible for use of Customer's Identification and that it is Customer's responsibility to have in place security measures and procedures to ensure use of its Customer Identification only by authorised personnel for authorised purposes.
- 3.3 Customer agrees that Ingram is entitled to rely absolutely on any orders placed on Ingram which have utilised Customer's Identification and to deliver as directed by such orders and invoice and be paid in respect of such orders.
- 3.4 Customer agrees that any order placed via Electronic Means mentioning or utilising Customer's Identification is a valid and binding purchase order.
- 3.5 Customer acknowledges that Ingram cannot guarantee the security of the Internet and the possibility of interception or corruption of data transmitted from Customer to Ingram using correct Customer Identification exists and that Ingram is nonetheless entitled to rely on data transmitted in the form it is received at Ingram.
- 3.6 Ingram Micro has the right to accept or decline any purchase order submitted by Customer.

4. INGRAM INFORMATION

4.1 All Product pricing, description, availability and related information ("Information") provided by Ingram, in any form, is the property of Ingram or its vendors. Ingram hereby grants Customer a limited, non-exclusive, non-transferable license to use the Information for its internal use only for the purpose of Customer's purchases and sales of Products sold by it to Ingram. Ingram shall be entitled to stop the provision of Information at any time without notice. Purchaser agrees to hold in confidence and

publish, disclose or transfer to any other person or entity any of the Information or utilize the Information for any purpose except as permitted herein. Ingram makes no warranty, either express or implied on the information or its accuracy. All information is provided to purchaser "as is." If Ingram provides Information to Customer by Electronic Means, Customer agrees to update such Information regularly to ensure its accuracy. Customer agrees to hold in confidence and not to directly or indirectly use, reveal, report, publish, disclose or transfer to any other person or entity any of the Information or utilize the Information for any purpose except as permitted herein. Specifically but without limitation Customer is not entitled to utilise Information for any purpose other than in the normal course of business of a Reseller and is not entitled to use, reproduce or display the Information in any way, which in Ingram's opinion; (1) would enable it to be identified as information obtained from Ingram (2) would enable comparison of the Information with other suppliers information relating to products or (3) could be damaging to Ingram's business interests.

5. ORDERS AND SPECIFICATIONS

- 5.1 The Customer shall be responsible to Ingram for ensuring the accuracy of the terms of any order.
- 5.2 Ingram reserves the right to make any changes in the specification of the Products which are required to conform with any applicable safety or other statutory requirements.
- 5.3 No order which has been placed by Customer may be withdrawn or cancelled by Customer except with the agreement by letter fax or email of an Authorised Representative of Ingram.
- Notwithstanding any other terms of these Conditions it is agreed that the provision or display of Product pricing and other Information (as defined in clause 4.1) by Ingram to Customer does not amount to an offer by Ingram to sell such Product at that price or on any other terms. Supply of such Information is only an invitation to treat. An order by the Customer for Product or Services shall be the offer. In the case of orders placed by Electronic means if Ingram shall accept such order it shall do so by delivering the Product to the Customer or the Customer's customer. Notwithstanding any order confirmation or acknowledgement, the acceptance of any order placed by Electronic Means shall not take place or be deemed to have taken place until such time as the Product shall have been so delivered.
- 5.5 In the case of orders placed by Electronic Means only, notwithstanding any acceptance by Ingram of any offer for any Product, if there has been a material and obvious pricing error by Ingram, Ingram shall be entitled within 30 days of its acceptance of such offer to either invoice the Customer for the Customer's true price of the Product at the date of order or, if the Customer shall prefer, collect the Product at Ingram's expense and credit the Customer for any charges (e.g. price and freight) invoiced by

6. PRICE OF THE PRODUCTS

- 6.1 All prices are subject to change without notice and subject to the provisions of clause 6.2 and clause 5.5, will be established at the time the order which gives rise to a Contract is received by Electronic Means or in other cases confirmed or acknowledged by Ingram.
- 6.2 If Customer agrees to place an order for Product not available at the time of order (a "Backorder") such order shall be irrevocable and be deemed to be for the Product at the price established at the time the Backorder is taken or confirmed plus any increase charged by Ingram due to increase of its suppliers price to Ingram or direct costs to which Ingram becomes subject (including without limit costs resulting from currency fluctuation). Ingram shall only increase its price by such level as is necessary to maintain its percentage margin at the same level as would have resulted from sale at the price prevailing at the time the Backorder was placed.
- 6.3 Unless otherwise agreed by letter by an Authorised Representative of Ingram all prices exclude the cost of delivery.
- 6.4 All price and charges are exclusive of any applicable Value Added Tax, which the Customer will be additionally liable to pay to Ingram.

7. TERMS OF PAYMENT

- 7.1 Unless Ingram shall have previously agreed in Writing with the Customer that the Products shall be supplied on credit payment for the Products shall be made in full by the Customer with the Customer's order or on delivery or collection of the Product as determined by Ingram.
- 7.2 Where Ingram has agreed to supply the Products on credit Customer shall pay the price of the Products within 30 days of the date of Ingram's invoice notwithstanding that the property in the Products has not passed to the Customer. Invoices will be dated the day of dispatch of the Products. Ingram shall be entitled at its absolute discretion to alter payment terms (other than on concluded Contracts) and withdraw or alter any credit limit granted at any time without notice.
- 7.3 The time of payment of the price shall be of the essence of the Contract. If the Customer fails to make a payment on the due date then without prejudice to any other right or remedy available to it Ingram shall be entitled to:-
 - 7.3.1 cancel the Contract or suspend any further deliveries or suspend any services to the Customer.
 - 7.3.2 appropriate any payment made by the Customer to such of the Products as Ingram may think fit (notwithstanding any purported appropriation by the Customer).
 - 7.3.3 charge the Customer interest (both before and after judgement) on the amount unpaid at the rate of 5% per annum above Barclays Bank plc base rate from time to time until payment in full is made such interest being calculated on a daily basis.

8. DELIVERY

8.1 Delivery of the Products shall be made by Ingram to such place as shall have been

- agreed between Ingram and the Customer. Unless the Customer shall have notified Ingram in Writing within 5 working days of the date of Ingram's invoice that the Products have not been delivered then delivery shall be deemed to have taken place in accordance with the Contract and the Customer shall not be entitled to raise any claim of short or mishipment. Ingram is entitled to issue its invoice on or after the date of dispatch of Products from its facility.
- 8.2 Ingram shall be entitled to assume that any person who both reasonably appears and claims to have authority to accept delivery who signs a note in respect of the Products on behalf of the Customer or the Customer's customer (if Ingram has agreed to deliver direct) shall in fact have the authority.
- 8.3 Any dates quoted for the delivery of Products are approximate only and Ingram shall have no liability to the Customer for any delay in delivery of Products howsoever caused.
- 8.4 Where Products are to be delivered in instalments each delivery shall constitute a separate Contract and failure by Ingram to deliver any one or more of the instalments in accordance with these Conditions or any claim by the Customer in respect of any one or more instalments shall not entitle the Customer to treat the Contract as a whole as repudiated.
- 8.5 For the purpose of these Conditions where Ingram has agreed to deliver Products direct to the Customer's customer any such delivery shall be deemed to be delivery to the Customer and any refusal by the Customer's customer to accept delivery shall be deemed to be a refusal by the Customer.

9. RISK AND PROPERTY

- 9.1 Risk of damage to or loss of Products shall pass to the Customer at the time of delivery or if the Customer wrongfully fails to take delivery of Products the time when Ingram has tendered delivery of the Products.
- 9.2 Notwithstanding delivery and the passing of risk of the Products or any other provisions of these Conditions the property in the Products shall not pass to the Customer until Ingram has received in cash or cleared funds payment in full of the price of the Products and all other Products and Services previously sold or supplied by Ingram to the Customer for which payment is then due.
- 9.3 Until such time as the property in the Products passes to the Customer the Customer shall hold the Products as Ingram's fiduciary agent and bailee and shall keep the Products separate to those of the Customer and third parties and properly stored protected and insured and identified as Ingram's property.
- 9.4 Until such time as the property in the Products passes to the Customer (and provided the Products are still in existence and have not been resold) Ingram shall be entitled at any time to require the Customer to deliver up the Products to Ingram and if the Customer fails to do so forthwith to enter upon any premises of the Customer or any third party where the Products are stored and repossess the Products.

10. WARRANTIES AND LIABILITY

10.1 Ingram does not manufacture the Products (or where the Products comprise computer software does not publish or license the software) and subject to the conditions set out below in this clause 10 Ingram sells the Products with the benefit of the manufacturer's or publisher's or licensor's ("publisher's") warranty (as the case may be).

10.2

- 10.2.1 Ingram will accept liability for defective Products only to the extent that Ingram is entitl ed to make a claim under the manufacturer's or publisher's, Dead on Arrival, warranty or other defective goods terms and actually obtains from the manufacturer or publisher a refund credit repair or replacement in respect of the defective Products. For example and without limit if the manufacturer's or publisher's defective goods terms requires that Product is returned direct to it or a nominated service provider Ingram cannot and shall have no obligation to accept a return of and/or grant a credit for such Product.
- 10.2.2 Ingram shall be under no liability in respect of any defect arising from fair wear and tear wilful damage negligence abnormal working conditions failure to follow Ingram's or the manufacturer's or publisher's instructions (whether oral or in Writing) misuse or alteration or repair of the Products without Ingram's approval
- 10.2.3 Ingram shall be under no liability under the above warranty if the total price of the Products has not been paid.
- 10.3 All warranties, conditions or other terms implied by common law or statute, or otherwise in connection with the sale or supply of goods or goods or services (save, in the case of goods as to title) are excluded to the fullest extent permitted by law.
- 10.4 Any claim by the Customer which is based on a defect in the quality or condition of the Products shall be notified to Ingram's Customer Services Department. Upon notification of any such claim by the Customer Ingram shall either notify the Customer whether the policy of the manufacturer of the Products is to deal with the Customer direct (in which case the Customer shall deal with the manufacturer direct provided Ingram gives sufficient details to enable the Customer so to do) or shall provide the Customer with an RMA number (in which case the Customer shall return the Products to Ingram in their original UNMARKED packaging together with details of the RMA number and the Customer's name and address). This clause 10.4 shall only apply to Product Customer is entitled to return to Ingram as provided in these Conditions.
- 10.5 Ingram shall not be liable to the Customer for any economic or financial loss or damage (including without limit any loss of profits, loss of revenue, liabilities incurred by the Customer to third parties, or additional expenses incurred or the cost of time spent) or any consequential, indirect, or special loss or damage costs expenses or other claims for consequential compensation whatsoever (including without limit loss of or damage to data or loss of goodwill) incurred or suffered by the Customer and in every case howsoever caused or arising (and whether caused by the negligence of Ingram its employees or agents or otherwise).
- 10.6 Ingram's liability for direct loss or damage arising from damage to tangible property for which Ingram is liable shall be limited to the VAT exclusive price of the relevant Product

- or Service in connection with which any claim for damage or loss is made.
- 10.7 Nothing in these Conditions shall in any way exclude or limit any liability Ingram may have for death or personal injury caused by its negligence.
- 10.8 Ingram shall not be liable to the Customer or be deemed to be in breach of any Contract by reason of any delay in performing or any failure to perform any of Ingram's obligation in relation to the Products if the delay or failure was due to any cause beyond Ingram's reasonable control. Without prejudice to the generality of the foregoing the following shall be regarded as causes beyond Ingram's reasonable control:-
 - 10.8.1 Act of God explosion flood tempest fire or accident.
 - 10.8.2 war or threat of war sabotage insurrection civil disturbance or requisition.
 - 10.8.3 acts restrictions regulations bye-laws prohibitions or measures of any kind on the part of any governmental or parliamentary or local authority.
 - 10.8.4 import or export regulations or embargoes.
 - 10.8.5 strikes lock outs or other industrial actions or trade disputes (whether involving employees of Ingram or a third party)
 - 10.8.6 difficulties of Ingram's supplier in obtaining raw materials labour fuel parts or machinery

11. RETURNS AND REPAIRS

- 11.1 If Ingram agrees to accept the return of any Products (other than for the purpose set out in Clause 10 above) or agrees to carry out repairs to other Products which have not been purchased from Ingram or agrees to repair Products which are out of warranty the Customer shall not send the same to Ingram unless they are accompanied by an RMA number previously advised by Ingram's customer services department and a copy of the suppliers sales invoice and are sent in their original packaging or same or similar material.
- 11.2 If Ingram has agreed to carry out repairs or to replace Products (or any parts thereof) other than for the purpose set out in clause 10 above the Customer irrevocably authorises Ingram to carry out such repairs or provide such replacements as shall place the Products in proper working order.
- 11.3 Ingram shall accept no liability for any damage to or loss in transit in Products returned to Ingram whether under this Clause or under Clause 10 above.
- 11.4 If Ingram has agreed to accept the return of Products other than for the purpose set out in Clause 10 above or than for the purpose of carrying out any other repair or replacement the Products must be returned in their original packaging and in a clean resaleable condition failing which Ingram will refuse to accept the same and the Customer shall remain liable for the price thereof.

12. INSOLVENCY OF CUSTOMER

12.1 This Clause applies if:-

- 12.1.1 the Customer makes any voluntary arrangements with its creditors or becomes subject to an administration order or (being an individual or firm) becomes bankrupt or (being a company) goes into liquidation otherwise than for the purposes of amalgamation or reconstruction.
- 12.1.2 an encumbrancer takes possession or a receiver is appointed of any of the property or assets of the Customer or 12.1.3 the Customer ceases or threatens to cease carrying on business or
- 12.1.4 Ingram reasonably apprehends that any of the events mentioned above is about to occur in relation to the Customer and notifies the Customer accordingly.
- 12.2 If this Clause applies then without prejudice to any other right or remedy available to Ingram Ingram shall be entitled to cancel the Contract or suspend any further deliveries or services under the Contract without any liability to the Customer and if the Products have been delivered and not paid for then the price shall become immediately due and payable notwithstanding any previous agreement or arrangement to the contrary.

13. EXPORT RESTRICTIONS

13.1 The Customer acknowledges that the transfer of any of the Products imported from the United States of America is subject to the export control laws and regulations of the USA and any amendments thereof which restrict exports and re-exports of hardware, software, technical data, and direct products of technical data, including services derived from use of the Products. The Customer agrees that it will not export or re-export any USA imported Products or any information and documentation related thereto, directly or indirectly, without first obtaining permission to do so as required from the . United States of America Department of Commerce's Bureau of Export Administration or other appropriate governmental agencies to any countries, end-users or for any end-uses that are restricted by USA export laws and regulations and any amendments thereof which include, but are not limited to the

Restricted Countries: Cuba, Haiti, Federal Republic of Yugoslavia (Serbia and Montenegro), Iran, Iraq, Libya, North Korea, south Africa (military and police entities only), Syria and Vietnam.

Restricted End-Users: Any end-user whom the Customer knows or has reason to know will use USA imported Products in the design, development or production of missiles and missile technology, nuclear weapons and weapons technology or chemical and biological weapons.

Restricted End-Users: Any use of USA imported Products related to the design, development or production of missiles and missile technology, nuclear weapons and weapons technology or chemical and biological weapons.

13.2 These restrictions change from time to time. If the Customer has any questions regarding its obligations under USA export regulations the Customer should contract the Bureau of Export Administration, United States Department of Commerce, Office of Export Licensing, Washington DC, USA (202) 377 4811 of the local United States Consulate.

14. CONFIGURATION

- 14.1 On agreement Ingram will provide configuration Services to Customer. Configuration Services will be at the price agreed at the time the order is taken or confirmed. The Customer shall be solely responsible for the accuracy of its order, the specification of the components and their configuration and for ensuring that the configured product specified is satisfactory for the purposes for which it is required including without limit that it has sufficient overall functionality, and will support, be compatible and inter-operable with any hardware, software or middleware with which it is intended to operate.
- 14.2 Configuration Services will have a warranty of 14 days from the date of shipment to the Customer. Ingram's sole liability (and the Customers sole remedy against Ingram) in respect of any defective Services for which Ingram is responsible shall be the repair by Ingram or at Ingram's option replacement of the Product on which the Services have been performed. (If any alleged defect shall be attributable to defect in Product the provisions of clause 10 shall apply). Claims in respect of defective Services must be made within 21days of the date of delivery of the configured Product.

15. GENERAL

- 15.1 Any notice required or permitted to be given by either party to the other under these Conditions shall be in Writing addressed to that other party at its registered office or principle place of business or such other address as may at the relevant time have been notified pursuant to this provision to the party giving notice.
- 15.2 No waiver by Ingram of any breach of the Contract by the Customer shall be considered as a waiver of any subsequent breach of the same or any other provision.
- 15.3 If any provision of these Conditions is held by any authority to be invalid or unenforceable in whole or in part the validity of the other provisions of these Conditions and the remainder of the provisions in question shall not be affected thereby.
- 15.4 The Contract shall be governed by the laws of England and the Customer submits to the exclusive jurisdiction of the English Courts