

1-800-456-8000 x76488 VMware-licensing@Ingrammicro.com Desk hours - 8:30-8:00 Eastern Market Development – Frank Tilleli 1-800-456-8000 x66059

www.VMware.com

## VMware New Electronic license and support returns policy:

- 1. Orders requested for RMA must be made within 45 days of invoice
- 2. Partial returns are NOT allowed
- 3. Returns will be considered only for the following reasons:
  - a. Internal VMware quoting error
  - b. Internal VMware order management error
  - c. Error made on purchase order
- 4. RMA's must be accompanied by a new order of equal or greater value
  - a. Only orders with an equal or greater replacement value for the same end-user will be accepted, unless the reason for the RMA is an error made on purchase order.
  - b. The end-user on the replacement order must match the end-user on the original order.
- 5. The replacement PO number must be presented to VMware at time of request for RMA.
- 6. VMware requires the end-user sign a Software Destruction Agreement (SDA) document, which MUST be returned within <u>10 calendar days</u> from date of issue by VMware for your RMA to be approved.

## To request a return, please contact us via email with the following information:

Your Ingram account number Your PO # Ingram Order number SKU (s) of product to be returned Quantity (please note—the entire quantity must be requested for return-no partials) Reason for Return Replacement PO number

Please contact the licensing desk with any questions.